

DURHAM COUNTY COUNCIL

CENTRAL DURHAM CREMATORIUM JOINT COMMITTEE

At a Special Meeting of **Central Durham Crematorium Joint Committee** held in **Committee Room 1B - County Hall, Durham** on **Tuesday 21 December 2010 at 4.00 pm**

PRESENT

COUNCILLOR M Plews in the Chair

Members of the Committee:

Councillors J Blakey, J Chaplow, J Graham, N Foster, A Hopgood, J Marr, D Stoker and J Wood.

Officers Present:

Paul Darby	Head of Finance, HR and Business Support, Neighbourhood Services, Durham County Council
Richard Fenwick	Section Manager, Technical Services (Design Team), Neighbourhood Services, Durham County Council
Graham Harrison	Bereavement Services Manager, Durham County Council
Ian Hoult	Streetscene Area Manager (North), Neighbourhood Services, Durham County Council
Alan José	Superintendent and Registrar, Durham Crematorium
Jo McMahon Principal	Accountant, Finance, HR and Business Support, Neighbourhood Services, Durham County Council
Derek Shingleton	Accountant, Spennymoor Town Council
Sharon Spence	Clerk to the Central Durham Crematorium Joint Committee
Pauline Waterson	Clerk to Spennymoor Town Council

Apologies for absence were received from Councillors G Holland and M Williams.

A1 Joint Committee Representation

Members were informed that at a meeting of Spennymoor Town Council held 23 November 2010 it was resolved (Minute 64/10 refers) that Councillor J Graham be appointed as a representative of Spennymoor Town Council on the Central Durham Crematorium Joint Committee.

The Chair, Members and Officers welcomed Councillor J Graham to his first meeting of the Joint Committee.

Resolved:

That the appointment of Councillor J Graham to the Central Durham Crematorium Joint Committee be noted.

A2 Authorised Signatories to the Central Durham Crematorium Joint Committee's Bank Account

The Clerk to the Joint Committee, Sharon Spence reminded Members that at the last meeting, it had been identified that there was a requirement to amend the authorised signatories to the Central Durham Crematorium Joint Committee's bank account following the retirement of Stuart Crowe, the former Treasurer to the Joint Committee. Members recalled that the following Officers had been approved by the Joint Committee as authorised signatories:

Jeff Garfoot	Head of Finance and Interim Treasurer to the Central Durham Crematorium Joint Committee
Paul Darby	Head of Finance, HR and Business Support, Neighbourhood Services
Hilary Appleton	Principal Finance Officer, Strategic Finance

Councillors were asked that they also approve the removal of the following Officers from the list of authorised signatories:

Elizabeth Hall	Director of Strategic Services, former City of Durham Council and former Treasurer to the Central Durham Crematorium Joint Committee
Peter Jackson	Head of Internal Audit, former City of Durham Council
David Carr	Finance Manager, former City of Durham Council

Resolved:

That Elizabeth Hall, Peter Jackson and David Carr be removed as authorised as signatories on the Central Durham Crematorium Joint Committee's bank account.

A3 Meetings of the Joint Committee

Councillor J Blakey, through the Chair, noted that the meetings of the Joint Committee were usually held 5.30pm, albeit with this Special Meeting being brought forward to a 4.00pm start. Councillor J Blakey suggested that it may be preferable to Members if meetings were convened during normal "office hours" rather than on an early evening. Councillor J Marr explained that the meetings had always been convened for a 5.30pm start except in extenuating circumstances and that the meeting time being 5.30pm was preferable for Spennymoor Town Council Members.

The Chair suggested that, as the Special Meeting had been arranged to consider the options regarding the replacement cremators and associated works, it may be preferable to table discussions as regards the start time for Joint Committee meetings at the next ordinary meeting in January.

Resolved:

That the issue as regards the start time for meetings of the Central Durham Crematorium Joint Committee be discussed at the next ordinary meeting of the Joint Committee, 26 January 2011.

A4 Exclusion of the Public

Resolved:

That under Section 100 A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the said Act.